

## GENERAL PTO MEETING



**Date:** 2022 01 09 (Monday)

**Time:** 7:00 PM

**Location:** Online Meeting

**Attendance:** Christina Merriman.....President  
Samantha Alul.....Co-Vice President  
Liz Cunningham.....Co-Vice President  
Amy Montgomery.....Co-Treasurer  
Melissa Self.....Co-Treasurer  
Steve Kadyk.....Secretary  
Sophia Ford-Glanton.....Past-President  
Dr. Dieken-Buchek.....Principal  
Heather Gehner.....Teacher Rep  
Greg Wall.....Teacher Rep  
Total Members in Attendance.....12

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### **Agenda Link:**

[https://docs.google.com/presentation/d/14ItsYNn3WmqyturBTLwyn9BSySuKlkQ5kuZo5HwJBZM/edit?usp=share\\_link](https://docs.google.com/presentation/d/14ItsYNn3WmqyturBTLwyn9BSySuKlkQ5kuZo5HwJBZM/edit?usp=share_link)

#### **Item 1 Welcome and Introduction: Christina Merriman**

#### **Item 2 Secretary Update – Steve Kadyk**

- Motion to approve the minutes from the previous meeting on 2022 12 12 was made and seconded; motion passed

#### **Item 3 Volunteer Recognition**

- Classroom Coordinators – Chelli Johnson
- All Classroom Party Volunteers
- Christian Merriman for cleaning out the PTO Closet!!!

#### **Item 4 Principal Update: Jenn Dieken-Buchek**

- New Clubs begin on February 1<sup>st</sup>
- Mason Ridge Reads Family Trivia Night on February 3<sup>rd</sup> – See newsletter for signup
- Valentine's Day (2/14) – Visitor badge sign up upon arrival

#### **Item 5 President Update: Christina Merriman**

- Next PTO Meeting is on Monday, March 13th, 7 PM at the Ramsey Center
- Budget Increase to review in New Business
  - Submitted by Jeni Box to increase our budget line item by \$1000 for the classroom parties; increase from \$1200 to \$2200
  - Materials costs for making Valentine's cards for Mason Pointe
- PTO closet inventory
- Motion to increase the class party budget by \$1000; motion seconded and passed unanimously

**Item 6 Vice President Update**

- Teacher Staff Reimbursement Update \$1,135 remaining)
- Financial Review Updated \$1,435 remaining)

**Item 7 Chair Update**

- Need volunteers for outdoor beautification garden club
  - Still need a chair for committee
  - Google survey of items that need attention to help recruit volunteers
- Winter Parties Report
- Dining Out “Spirit Night”
  - Panera earned \$41.79
  - Overall year earnings are \$291.29
  - Thank you to Katie Massafferro for organizing
  - Upcoming dining out opportunities: February TBD, March 6<sup>th</sup> – Chipotle
- Ice Skating Party
  - Monday, Jan. 16<sup>th</sup> at Brentwood Ice Rink from 1:15 to 2:45 PM
- Valentine’s Day Service Party
  - Card Making for Mason Pointe
- International Night
  - Feb. 21<sup>st</sup> at 6 PM
- Mason Ridge Live
  - Saturday, Mar. 11<sup>th</sup> at 4 PM, Chaminade
  - Theme: Be Champions
  - Registration is now open through Jan. 24<sup>th</sup>

**Item 8 Treasurer Update**

- Reminder to use Membership Toolkit for reimbursement
- Financial Update – Statement of Account for December 2022
- Statement of Account of Activity for Year to Date
- Summary of Bank Accounts
  - BOA Checking = \$15,185
  - BOA Saving = \$41,320
  - Total = \$56,505
  - Estimate Ending Reserve = \$44,701
- No need to file any 1099’s this coming year

**Item 9 New Business**

- 75<sup>th</sup> Anniversary Party for MR in planning stage
- Trivia Night location dicussions

**Item 10 Old Business**

- None presented

**Item 11 Adjournment**

- It was moved and seconded for adjournment at 8:06 PM.

Minutes Submitted by: Stephen Kadyk